



COVID MEASURES POLICY

GUESTS

January 2022

Whilst Covid-19 remains, St Columba's House continues to retain some safety measures to maximise the safety of our guests.

We ask **guests** to follow the following risk reduction measures:

- Please do not come to St Columba's House if you (or anyone in your household) have any of the symptoms of Covid 19, no matter how mild. These include: fever, runny nose, persistent cough, loss of taste or smell, headache or excessive fatigue.
- We would ask that all visiting guests to carry out a lateral flow test before leaving home to travel to St Columba's House.
- We recommend that you wear a mask in any communal area.
- Please ensure ventilation in the room you are using.
- Please use the hand sanitiser provided on arrival at the house and when entering meeting rooms and communal areas where sanitiser is provided.
- Please use "blue roll" and sanitiser spray for handles of coffee pots, milk jugs, etc.
- Whilst we are no longer bound to strict social distancing rules, please be mindful of others and make space with other guests and with our staff as much as possible.
- Whilst the NHS track and trace system remains in place, guests will be asked to scan the QR code provided for NHS track and trace – alternatively Guests' name, address, email address and telephone number will be taken on arrival to aid with contact tracing in the event of a guest or staff member testing positive for coronavirus. We will keep these details for 21 days from the end of your stay.

We have made the following changes to minimise the risk of virus transmission at St Columba's House:

- Increased cleaning, including surfaces such as door handles, taps, etc. with anti-viral cleaning agents.
- We have perspex screens and a contact free check in system at our front desk.
- Staff will wear masks when in communal areas of the house and catering staff will wear masks for food preparation and serving.
- Hand sanitiser and sprays will be available throughout the house.

